

OFFICE OF THE PRINCIPAL, GOVT. COLLEGE FOR GIRLS, PILLUKHERA (JIND)

| | | Annual Duties List (2 o | 22-23) w.e.f | c. 01/09/2022 | |
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| No. | | Committee | Convenor | Remarks | Signatu |
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| WITH SE | 1 | Right to Information | Dr. O. P. Gupta | First Appellate | a |
| Link 18 | | | Mrs. Babita Pawar | S.P.I.O. | Bur |
| | Xa \ | | Miss Maphi | APÍO | |
| 11-150 | 7 | College Council | Dr. O. P. Gupta | Patron | a |
| 1 (2.1) | | College Council | Mrs. Babita Pawar | Member | Hoels . |
| 17.7 | | | Mr. Ramesh | Member 2 | |
| Report Office | 1 | | Mrs. Ravinder | Member Ruy | |
| | | the sale, where the first section is a second of the sale of the s | Mrs. Suraksha | Member Pr | K012 |
| 1/2/2/ | 3 | Bursar | Mr. Rajat | Olylis | |
| | | Welcome & Reception | at Navalue and Mil | | Ω |
| | 4 | committee | Ms.Babita Pawar | Convenor | Ray |
| WW E |) | | Mr. Ramesh | Member 122 | |
| real) | | | Mrs. Ravinder | Member 720 | |
| | | MARCHANAN SALA | | Thurst engages | |
| | | Senior Tutor/ Chief | randimon (2) | | |
| PP. | 5 | Proctor/Chief Mentor | Mrs. Babita Pawar | | Bons |
| -4x#+ | | | Mr. Rajat | n doctor | Opop |
| uu Xi, | | | Mr. Deepak Kumar | alyanc_ | |
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| | | Control Durchase | Mrs. Babita Pawar | Convenor | |
| Neg | 6 | Central Purchase | Mrs. Babita Pawar Mr. Ramesh | Member 72 | 2 |

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| Anti Corruption / An Ragging & sexual 7 Harassment | Ms. Babita Pawar Mrs. Suraksha Mr. Devender | Convenor Member Member | Bered M |
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| College Time-table & Workload committee | | Convenor Member Member | Dhybr David |
| 9 Welfare S.C. Student | s Sh. Sanjay Kumar Mr. Green kumar Mr. Govind (Clerk) | Convenor Member Member | Sug Grown Gourn |
| B.C. & All other Scholarship 10 committee | Sh.Devender Mr. Green kumar Mr. Govind (Clerk) | Convenor & | Crown County |
| 11 Property Incharge, | Mr. Pradeep Kumar Mr. Green kumar | Convenor Member | Rung o |
| 12 Women Cell | Mrs. Suraksha Mrs. Ravinder Mr. Rajat | Convenor Member Addisor | Orghans |
| Subject / Faculty Change & Name 13 struck off | Mr. Pradeep Kumar Mr. Sanjay Mr. Green kumar | Convenor Member Member | Felval Remor |
| 14 Earn while you Learn | Mrs. Suraksha Mr. Sanjay Mr. Davender kr. | Convenor Member | Cross Const |

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| 15 | HKRN/ outsourcing | Mrs. Babita Pawar | Convenor |
| | Press, Publicity & Photography/ Public relation | Mr. Pardeep Kumar Mr. Sanjay | Convenor Member Su |
| 17 | Social & Stage | Mrs. Babita Pawar Mr. Sanjay Mr. Deepak Kumar | Convenor Member Member Myanz |
| | Cultural Committée Estate officer for i | Mr. Pradeep Kumar Mrs. Ravinder Mr. Green kumar Mp. Mr. Balita | Convenor Member Member |
| | Registrar House & Uni. Exams / Uni. Affairs | Ix Charles Many | Convenor Consauce Member Convenor Consauce Member Convenor Conve |
| 20 | Legal Literacy Cell/ Court cases committee | Mr. Ramesh Mr. Green kumar Mr. Sandeep Sharma | Convenor ———————————————————————————————————— |
| II ∳21 | Placement Cell | Mr. Ramesh Mrs. Suraksha Mrs. Green lex. | Convenor Member -do - Cuent |
| 22 | Tent/ Seating/ Sound /Refreshment Arrangement | Mr. Ramesh Mrs. Ravinder- Mr. Sanjay Mr. Green kumar | Convenor Por Member Query |

| Annual Report | | and the second s | | Marson. |
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| 23 Committee | Sh. | Deepak Kumar | Convenor | |
| | Mr | Sanjay | Member | <u>L</u> |
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| 24 Library Committe | ee Mr. | Devender | Convenor | Dere |
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| 25 Sports Board | | Sanjay | Convenor | 4 |
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| | Mr | ashpal Peon | Assistant | - |
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| 26 ICT Purchasing & | Mr C | Deepak Kumar | Convenor (| Corpair a |
| and the second s | Mrl P | ardeep Kumar | Member | |
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| Management/ 27 Sanitation | Mr. Sa | | Convenor | Q, |
| —————————————————————————————————————— | Mr. Gr | evender een kumar | Member | Devend |
| 20 n - | | cen Kumar | Member | Green |
| 28 Bus Pass Incharge | Mr Sar | niav | | |
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| Cleaniless, | | neen | Assistant | |
| 29 Beautification, Eco | Mrs. Su | raksha | Convenor | 0.1 |
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| | - WLL Lak | een mali | Assistant | N.S. |
| 30 Discipline Committee | | | | |
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| | Mr Sanja | V SISSENT TO VICTORIA | Member Asmir | 100 V |
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| San San Commencer | | Mr. Green | kumar | Member | Case |
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| ERP/V | ge Portal/ Vebsite/HRMS/ Facebook Page | Mr. Deepa Mr. Pardee Mr. Deven | p Kumar der | Convenor Member Member | Rune Rune |
| | | Mr. Sande | p Sharma | CMember | edh. i y |
| | ce Exibition | Mrs. Ravin Mr. Pardee Miss Maph | p Kumar | Convenor Member Assistant | Rem |
| Verifi 33 Comr | ne Tax Return cation nittee | Ms. Babita Mr. Deven Mr. Rajat | | Convenor Member Bursar | Agend Deserve |
| 34 Cultu | ral Committee | Mrs. Surak Mr. Deepa Mr. Pradee | k Kumar p Kumar | Convenor Member Member Member | Or (ku |
| 25 Wome | en Cell (Advisom) | Mr. Green Mrs Seem Ms. Babita | a Peon | Assistant | |
| 33 Wollie | List Com (nava ong) | Mrs. Ravir Mrs. Sural Mrs. Seem | nder ksha | Member Member Assistant | 82 Tiolar |
| 36 Online | Admission/ | Mr. Parde Mrs. Babit Mr. Rame: | a Pawar sh | Nodal Offi Central Convenor | 122 (form |
| 43,1 | | Mr. Deepa | K Kumar | Convenor | Alts Wa |
| 4-5-1- | g & Stationary | Mr. Sanjay | | Convenor | Q |

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| 38 Important Days | M | rs. Ravinder | Member | |
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| | | r Jaivir JLA | Convenor | |
| 39 Absentees Committee | The second second | iss Maphi | Member | |
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| | | Sandeep Sharma | and the same of th | Lung |
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| 41 Road Safety/ Traffic | Mr | Ramesh | Convenor 1- | 22 |
| To real management and the | | s. Suraksha | Member (k./ | 1 |
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| 42 Red Cross/ Red | Mr | s. Ravinder 74 | Convenor | |
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| 43 Literary Committee | Mr | Deepak Kumar | Convenor QQue | nwe_ |
| | | Sanjay | Member 7 | Q, |
| | Mr | Green kumar | Member | Mey |
| | | William William Committee | 100 | |
| 44 Apprenticeship (COPA) | Mr | Sanjay | Convenor | |
| State of the state | Mr | Rajat | Financial Adviser | Physical |
| <u> </u> | | Green kumar | Member | They ! |
| | No. P | | The state of the s | The foreign of the |
| 45 Voter Identity card | Mr | Rajat | Convenor | |
| | | Green kumar | Member | Ou |
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| 46 Subject Societies | Mrs. | Babita Pawar | Canana | A |
| | Mr | Pardeep Kumar, | Commerce | 12 |
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| A / CITC VALLE CO. | Mrs. Suraksha Mr. Rajat Mr. Sanjay | Member Summer Su |
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| 48 Electrical Appliances Maintenance | Mr. Deepak Kumar | Convenor Member Production |
| | Mr. Sanjay Mr. Devender | Member Op |
| 49 Invitation | Mrs. Suraksha Mr. Green kumar Mrs Seema Peon | Convenor (8) Member Assistant |
| 50 Disaster Management | Mrs. Suraksha Mr. Rajat Mr. Pardeep Kumar | Convenor Member Member |
| 51 GEM Portal | Mr. Pardeep Kumar The concerned Con | venor Will Make pure. |
| 52 Edusat/ e-content/ | Mr. Ramesh Mr. Deepak Kumar Mr. Devender | Convenor Member B Member Devenor |
| 53 Learning Licence/ law pont | Mr. Ramesh Mrs. Ravinder Ru Mr. Devender | Member (200) |
| | Mas. Ceeme | AREH. Salway |
| Auction/Dilapidation 54 Stock Verification | n/ Mr. Sanjay Mr. Pardeep Kum Mr. Green kumar | 전 마음 중요한 100 100 100 100 100 100 100 100 100 10 |
| 55 Internal Complaint | Mrs. Babita Pawa Mr. Devender Mr. Govind (Cler | Member O |

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| 57 NSS Advisory Council | l D | r. O. P. Gupta | Patron | an and the course of the second |
| | N | 1rs. Babita Pawar | Member | ton_ |
| | M | Irs. Suraksha | Member | |
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| 58TQAC | | rs. Babita Pawar | Coordina | tor Phy UL |
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| | | Pradeep Kumar | Member | (kumin |
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| Online Seminars/ Quizzes/ workshops 59 etc. | Mr | Deepak Kumar Pardeep Kumar | Convenor Member | Wyran- Kumir |
| 60. | IVIT | Devender | Member | Downed - |
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ChargeReport

In compliance of office order no. GCG/PK/2022/1533 dated 03/01/2022.

The charge of Bursar is here by handed over to Sh. Rajat, Assistant Professor of Commerce on dated 03/01/2022.

Signature: Devender

Name: Devender

Designation: Assistant

Referer of Economics

Taken over by:

Signature: Okapluk

Name: Rayat

Designation: Asst. Professor

Brincipal Govt. College for Girls Pillu Khera (Jind)