

Lesson Plan (w.e.f. 23 August, 2023 to December 2023)

Name of Assistant Professor: - Sh. Sanjeev Kumar

Class and Semester: B.Com. 2nd year (3rd Semester)

Subject: Commerce

Paper: - Company Law

Month	Topics covered	Learning outcomes
August 2023	<ul style="list-style-type: none">• कंपनी :- अर्थ, विशेषताएं और प्रकृति• कंपनियों के प्रकार	कंपनी क्या है? व कंपनियों के प्रकार
September 2023	<ul style="list-style-type: none">• निजी कंपनी,• कंपनी का निर्माण, प्रवर्तन एवं सम्मेलन,• पार्षद सीमानियम,• पार्षद अंतर्नियम,• प्रविवरण• अंश एवं स्कंध, <p>Assignment -I कंपनी का निर्माण, प्रवर्तन एवं सम्मेलन</p>	निजी कंपनी क्या है? व कंपनी का निर्माण, प्रवर्तन एवं सम्मेलन की प्रक्रिया क्या है? पार्षद सीमानियम , पार्षद अंतर्नियम, प्रविवरण क्या है?
October 2023	<ul style="list-style-type: none">• अंशो का आवंटन,• कंपनी की अंश पूंजी,• अंश प्रमाण-पत्र तथा अंश-अधिपत्र, <p>Class Test -पार्षद अंतर्नियम व पार्षद अंतर्नियम</p>	अंश पूंजी, अंश प्रमाण-पत्र तथा अंश-अधिपत्र क्या है? व इनके निर्गमित करने की प्रक्रिया क्या है?
November 2023	<ul style="list-style-type: none">• ऋणपत्रों का निर्गमन एवं आवंटन,• अंशो एवं ऋण-पत्रों का हस्तांतरण एवं प्रेषण,• डिपॉजिटरी सिस्टम• ऋण लेने का अधिकार:- ऋण पत्र तथा प्रभार <p>Assignment -II अंशो एवं ऋण पत्रों का हस्तांतरण Revision and Test</p>	ऋणपत्रों का निर्गमन एवं आवंटन, अंशो एवं ऋण-पत्रों का हस्तांतरण किस प्रकार किया जाता है? डिपॉजिटरी सिस्टम व ऋण लेने का अधिकार किसे है।

Pandora

16/10/23

Lesson Plan B. Com 5th Semester

Subject: Auditing

Sr. No.	Month	Topic
1	August	Introduction and Development of Auditing
2		Scope of Auditing and principles, procedure of Auditing
3		Quality of an Auditor, Duties regarding Errors and fraud
4	September	Advantage of Audit, limitations of audit, Types of Audit
5		Audit process and audit programme
6		Test checking and auditor responsibility
7		Internal control and internal check
8		Vouching, vouchers
9		Important items of the Receipt side
10	October	Vouching of different books
11		Verification of assets and liability
12		Company Auditor, 1st Assignment
13		Liability of an Auditor, 2nd assignment
14		Investigation, conditional test
15	November	Auditing of E-commerce transaction
16		Conditional Test
17		Professional conduct and Ethics
18		Revision

Bandon

Class and Semester: B.A. 1st year (Ist Semester)

Subject: MDC

Paper –Business Organization		
Month	Topics covered	Learning outcomes
August 2023	Introduction to Management: concept, characteristics and significance, Process/Functions of Management, Coordination Management: as Science, Art and profession.	Introduction to Management, concept and significance
September, 2023	Approaches to Management: Classical and Neo classical approach, Behavioral approach, Management science approach, Systems approach and Contingency approach; Management thought in ancient India., Value oriented Holistic Management, Learning lessons from Bhagavat Gita and Ramayana Planning: concept, process & importance, Types of Plans: Policy, Programme, Strategy, Vision, Mission, Goals, and Objectives.	Theory and Approaches to Management Organization
September 2023	Approaches to Management, principles and benefits of organizations; Organizational structure: Functional, Line organizations; Organizational structure: Functional, Line vs. Staff, matrix, Formal vs. Informal; Organizational structure for large scale business organization., Delegation: meaning, advantages, barriers to delegation, guidelines for effective delegation,	Organizational structure and its significance , delegation,
October, 2023	Decentralization and Centralization: advantages and disadvantages, factors influencing decentralization., Staffing: meaning, importance & scope of staffing. Assignment –I on topic Planning	Decentralization and Centralization,
November 2023	Motivation: concept, objectives & significance, Approaches to motivation. Leadership: concept, significance & functions, Leadership styles, approaches to leadership. Controlling: meaning and characteristics of control, process of control, prerequisites of an effective control system; controlling techniques. Assignment – II on topic Motivation Revision and test	Motivation , Leadership, , Controlling

Bandaru

5th and Semester: - B.com 5th Sem

Subject: GOODS AND SERVICES TAX (BC-503)

Sr.No.	Month	Topic
1	August	GST: Introduction & Meaning
2		GST: Features, Advantages & Limitation
3		Taxable Person
4	September	Registration : Procedure And Documents Required
5		Levy of GST
6		Collection of GST
7		Time of Goods and Services
8		Place of Supply of Goods and Services
9		Value of Taxable Supply
10	October	Computation of ITC And Transfer Of ITC
11		Tax Invoice Credit And Debit Note
12		Various Returns to be Filed Under GST
13	November	TDS&TCS Under GST
14		Interest Provisions on Delayed Payment
15		Conditional Test And Assignment
16		Offences Under GST
17		Penalties Under GST
18		Revision

Randon

son Plan B. Com 3rd Semester
 Subject: Indian financial System

Sl. No.	Month	Topic	Learning outcomes
1	August 2023	Introduction: nature and role of IFS	Meaning of IFS
2		IFS and Economic development	Importance of IFS
3		Component of IFS	
4	September 2023	Money market	Meaning of Money Market and Instruments of Money Market
5		Capital market	Meaning of Capital Market and Instruments of Capital Market
6		Primary and Secondary market	
7		SEBI	Origin of SEBI , Power and Function
8	October 2023	Debt Market	Meaning of Debt Market and Instruments of Debt Market
9		RBI	Origin of RBI , Power and Function
10		Credit creation and credit control	Process of Credit creation
11		Commercial bank	Meaning of Commercial bank and Structure of Banking System in India
12		E-banking, 1st Assignment	E-Banking and tools of e-banking
13	November 2023	NPA in commercial bank, 2nd assignment	Meaning of NPA , Reasons and remedies
14		Payment bank , conditional test	Concept , Origin and Functions
15		Development bank	Concept , Origin and Functions of Development bank
16		Conditional Test Recent Development in development banking	
17		Revision and test	

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